

**ROSS VALLEY SCHOOL DISTRICT  
COMMERCIAL/INDUSTRIAL PROJECTS  
IMPACT FEE CERTIFICATION FORM**



**INSTRUCTIONS**

- Project Address:** Address required. Include Assessor's Parcel No. (*if known*).
- Owner's Name:** *Legal name* of individual, partnership, or corporation holding title to the land upon which building is to occur.
- Owner's Address:** Address required.
- Description:** Circle one the following: *Office, Light Industrial, Hospital, Heavy, Industrial, Lodging, Retail/Service, Warehouse, Rental Self Storage*
- OR* fill in: *Other (E.g., restaurant, exercise gym, automobile dealership with repair areas).*

**Covered and Enclosed Areas:** Enter all chargeable covered and enclosed spaces calculated by the building department. 'Chargeable covered' and 'Enclosed space' include all the covered and enclosed space within the perimeter of a commercial or industrial structure but do not include any storage areas incidental to the principal use of the development, garage, parking structure, unenclosed walkway, or utility or disposal area.

**Certification:** Insert the developer's name and address in the space provided.

**Developer/Builder:** Please sign the certification after reading it; insert the title of the signor and the date signed.

Bring this completed form along with your **plans and payment** to:

Ross Valley School District  
100 Shaw Drive  
San Anselmo, California 94960  
(415) 454-2162  
**ATTN: Business Services**

After verification and collection of fee, two copies of the certification will be provided to you along with a receipt of payment. Return the City/County copy with the completed Application for Building Permit to their office for further processing of your permit.

**☞ Please make check payable to: Ross Valley School District**